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Medical Assistance Eligibility Policy Manual (Archive) - Part 3 of 3

Effective Until 12/07/2018

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Table of Contents

Introduction 5

Getting Started 6

Getting Started 6

Cash Assistance and Nutrition Assistance Policy 12

Revisions 13

Revision History 13

Revision History and Archives 13

Effective Until 12/07/2018

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Introduction

Medical Assistance Eligibility Policy Manual

Need help? Call 855-HEA-PLUS (855-432-7587).

Para recibir ayuda con la póliza en Español, por favor contacte Asistencia del Cliente al 855-HEA-PLUS (855-432-7587).

Visit Health-e-Arizona Plus for more information and to manage your benefits online.

Last Updated: 11/30/2018

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Getting Started

Getting Started

Welcome to Arizona's Medical Assistance Eligibility Policy Manual.

View the **Quick Start** page for basic instructions.

View the **Navigating This Manual** page for additional instructions and tips.

Quick Start

To get to a specific policy manual section use the Table of Contents to the left and open the policy section followed by the appropriate chapter.

Example: To get to “Chapter 101 - What is AHCCCS Medical Assistance?” you would need to:

Click on policy

Click on Chapter 100 - Introduction

Click to open subchapter 101 - What is Medical Assistance

Click on subsections>> Policy>> Definitions>> Legal Authority…

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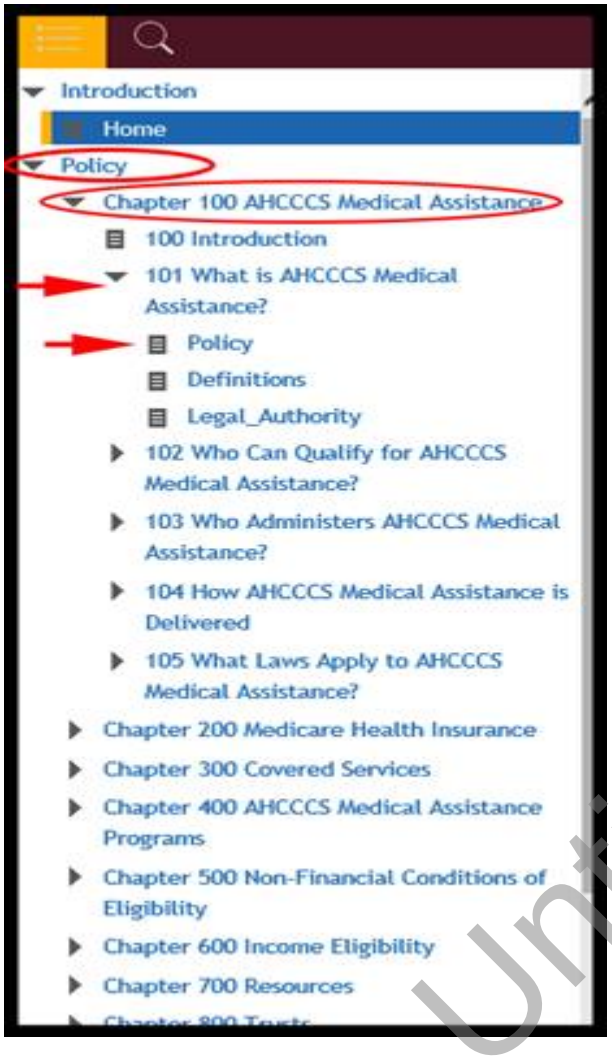

For more instructions on navigating this manual, click on the topic "Navigating This Manual" from the Table of Contents on the left.

Navigating this manual

The window of the Arizona's Medical Assistance Eligibility Policy Manual is divided into three panels: top, left and right.

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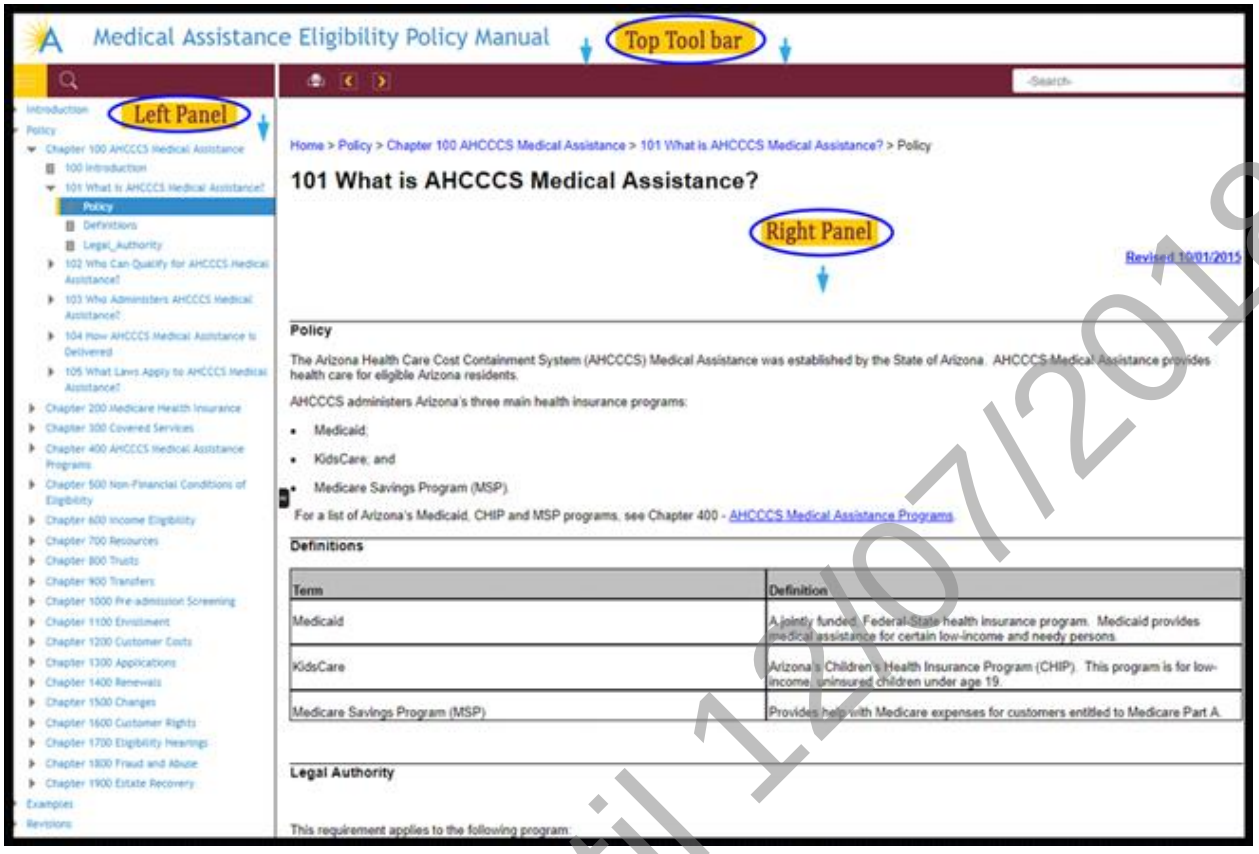
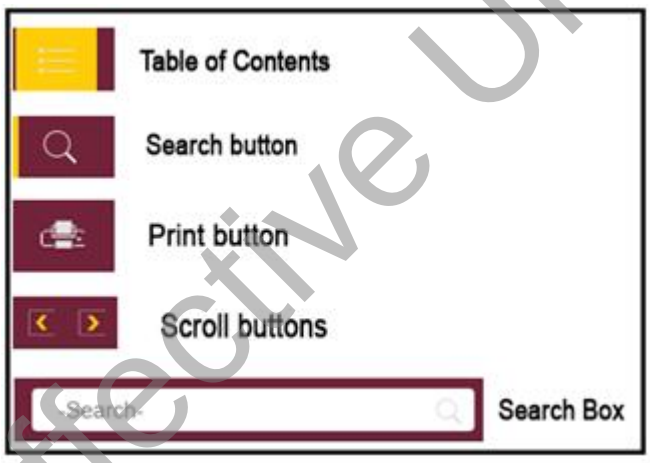


The top panel of the manual contains the following icons:



The left panel of the manual contains the table of contents and the search button.

The right panel is the main display window for the eligibility policy manual.

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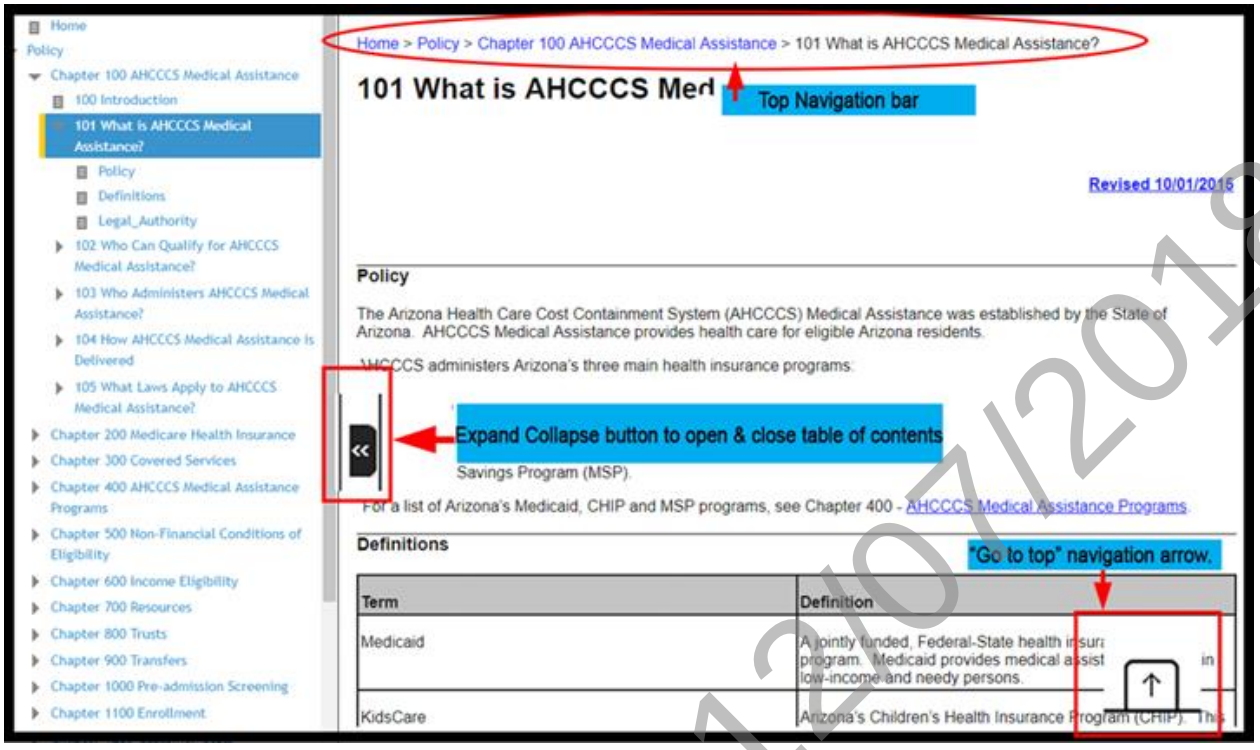

The expand and collapse button allows the user to hide or open the table of contents. This page also provides a secondary navigation at the top of the page.

At the bottom of the page there is a cursor arrow to navigate to the top of the page

Table of Contents

The Table of Contents can be accessed by clicking the “Contents” button, if it’s not already displayed. It is organized into three levels. The first two levels are “books” and the third level contains “pages”. Books organize content by chapters (1st level) and subchapters/topics (2nd level), while pages contain the actual policy. Clicking on a book will load the pages related to that section of the chapter.

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Search

The search option allows you to find all policy sections that contain a word or phrase. You can use the search button on the left of the screen of the search box. Type the word or phrase you are looking for in the Search field and click enter. (When you start typing a word or topic, a set of suggestions will start appearing and you may not have to enter the full search string).

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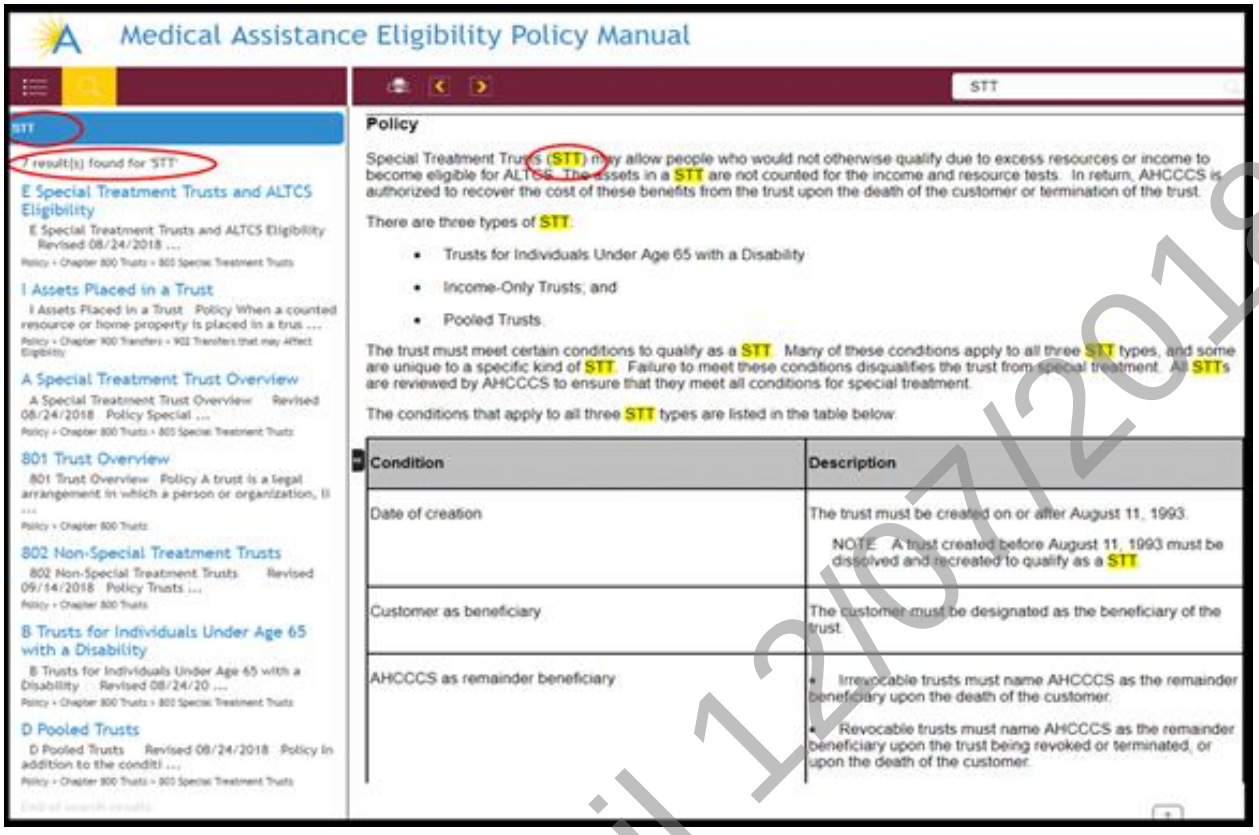

The results of the search is displayed below the seach box. A ranking system displays the most relevant sections first. Click on the title of results you want to look at and the manual section will open in the right panel. Your search term will be highlighted wherever it appears on the page.

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Cash Assistance and Nutrition Assistance Policy

Please see the Cash and Nutrition Assistance Policy Manual located at https://DBMEFAAPolicy.azdes.gov for policy and procedures.

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Revisions

Revision History

Revision History and Archives

This page provides a summary of changes that have been made to this manual. Entries are added according to the date they were published. At the end of each entry you will find a link to a PDF file that archives the policy as it existed prior to the revision.

Revision Date: 11/29/2018

MA 905 Transfer Penalty Period

- Updated Private Pay Rates table.

MA 1201C Share of Cost (SOC) Deductions

- Updated Standard Utility Allowance tables

MA 1303 ALTCS Application Process

- Removed subsections and moved the information specific to the ALTCS application process as numbered list to the main policy section.
- Updated language for clarity and revised chapter to meet standard terminology
- Added definitions and legal authorities

MA 1304 SSI-MAO Application Process [A; B]

- Updated language for clarity and revised the whole chapter to meet standard terminology
- Added definitions and legal authorities

MA 1305 Medicare Savings Program (MSP) Application Process

- Updated policy to include information on when a customer can qualify for SLMB or QI-1 even if they do not have Medicare Part B
- Updated formatting, manual references and links.

MA 1401 General Information about Renewals [A; B; and C]

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- Updated policy on the Renewal Process for all programs, for both “No Response Required renewals” and “Response Required renewals”
- Updated language for clarity
- Updated definitions and legal authorities

MA 1402 Proof Needed at Renewal

- Updated language on the requirements for Non-Citizen status.
- Updated formatting, manual references and links.

MA 1601 Language Interpretation and Translation

- Updated language for clarity
- Updated formatting, manual references and links.

MA 1602 Confidentiality [A; B; and C]

- Updated language on Additional Protections for certain medical information in 1602C
- Updated formatting, manual references and links.

MA 1703 Pre-Hearing Discussion

- Updated language for clarity

For prior versions of the manual use these links

Part 1 (Chapters 100 through 900) **|** Part 2 (Chapters 1000 through 1900) **|** Part 3 (Examples and Revisions)

Revision Date: 11/16/2018

MA 607 Expenses Exceed Income

- Updated language for clarity
- Updated links to new examples

MA 614 How to Calculate Income Eligibility Using MAGI

- Updated language for clarity
- Updated links to new examples

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MA 1004 Developmentally Disabled Status

- Updated language for clarity

MA1302 Special Procedures for Certain Applicants [A; B; C; D; E]

- Updated language for clarity and revised chapter to meet standard terminology
- Added definitions and legal authorities in MA1302A.
- “Proof” subsections removed in MA1302C and MA1302E.
- Added definitions in MA1302D.

MA1604 Written Letters

- Updated language and formatting to improve clarity on Written Letters policy.

Revisions Prior to 11/16/2018

For version history of this manual prior to 11/16/2018, please submit a request to EligibilityPolicyManual@azahcccs.gov.

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